



BVCS EARLY CHILDHOOD IOWA  
3 –COUNTY BOARD MEETING MINUTES

October 31, 2012 time: **10:00 Am** Trinity Lutheran Church 612 S Dewey, Odebolt

TOPIC	DISCUSSION, CONCLUSION, RECOMMENDATION, EVALUATION, ACTION	ACTION	FOLLOW-UP
<p><b>Voting members present:</b> Rhonda Ringgenberg, BV County/Elected; Mark Segebart, Crawford County/elected; Jack Bensley, Sac County/elected; Mike Pardun, Denison CSD/education; Gale Randall, Early ACCESS/early childhood; Doug Nobel, JCS/Law enforcement;</p> <p><b>Voting members absent:</b> Rachel Bendixen, Sac County/Consumer; Pete Rodriguez, Crawford County/Faith; Tracy Terry, Crawford County/Health( RSVP sent); Norm Behrens, First State Bank/Business (RSVP sent); Cathie Page, Family Resource Center/Human Services (RSVP sent).</p> <p><b>Ex- Officio members absent:</b> Mollie Scott, Kids World, Inc.; Pam Bogue, BV Co Public Health &amp; Home Care.</p> <p><b>Guest:</b> Laura Beeck, Crawford County Home Health, Hospice &amp; Public Health; Annette Koster, BVCS ECI; Laura Beeck; Alayna Clancy; Retta Mitchell. Mike Bunde.</p>			
Introductions and Call to Order	Rhonda R called the meeting to order at 10:00 am, Introductions were made.		
Approval of Agenda Approval of Previous Minutes	The board reviewed the agenda and minutes. Jack made a motion to approve the agenda and minutes as presented, seconded by Gale R. all in favor.	Motion carries	
Early Childhood Iowa			
Financial Reports: School Ready Early Childhood	Annette Koster shared and gave a summary of the funds through September monthly financial reports for School Ready and Early Childhood funds. She reported the expenditures balanced with the Buena Vista County Expenditure Auditor report. Rhonda R asked about the School Ready spent percentage (10.58%). Annette K reported that Preschool Support will start accessing funds in Oct, delay in Family STEPS billing and does not forecast a problem. Annette K also shared the worksheet used to complete the quarterly report for the state. Mike P made a motion to approve the financial reports, seconded by Gale R, all in favor.	Motion carries	
Board Assessment	Annette K passed out Tools AA Board of Director Self-Evaluation and Tool Z Ten Characteristics of High-Functioning Boards. Board evaluation is a part of the Levels of Excellence, each board member present completed the evaluations; Annette K will mail the evaluations to the board members not present. The evaluations were collected Annette K will report results back to the board after all have been submitted.	Evaluation	
Program Director Professional Development Plan	The Executive Committee will meet by phone, using email to distribute information to set the program director professional development plan.	Committee	Set up phone meeting, email out
Committees for Levels of Excellence	The board took the sections of the Levels of Excellence Review Matrix and reviewed the following sections: Community Plan, Annual Report, Operational, Public Awareness, & Quality Programing. The groups reported	Recommendations	information, report back.

Program Updates	<p>back to the board additions will be made based on their recommendations.</p> <p>Annette K shared reports submitted by the contracting programs. After reviewing the reports Annette asked if the board had any questions or comments. The Child Care Nurse Consultant visits differ from Calhoun County Public Health serving Buena Vista and Sac to Crawford County Home Health, Hospice &amp; Public Health serving Crawford County. The board requested Annette K makes sure they are reporting in the same manner.</p>	Informational	Check on Calhoun County CCNC data collection.
Director Update	<p>Annette K shared working on teaching Positive Behavior Interventions Support (PBIS) to the Family STEPS Workers; this is taking more time than she anticipated.</p> <p>Attended one day of the Buena Vista County Agency Fair, Buena Vista Public Health Family STEPS set up the booth the second day.</p> <p>Attended the SW Coordinator meeting on Oct 30, 2012 part of the meeting was spent on Levels of Excellence, good networking with other Directors. Had a request from preschools to fund a five year old choosing not to attend a TK program at the school. The school is charging the parent preschool tuition. Discussion was held on children not receiving funds from Department of Education. Questions as to why the parent chose preschool instead of the TK program. The board also discussed not supporting a five year old with preschool scholarships if they are enrolled in the school that could receive funds for the child. Add as an agenda item for next meeting. The next Directors meeting will be held in December.</p>	Informational	
Community Input	<p>Gale R shared the Buena Vista County resource fair held in conjunction with school conferences was not well attended by the parents.</p> <p>Laura B asked if other agencies are billing Title 19 for Ages and Stages Questionnaires (ASQ's)? Annette K will ask, Gale R AEA does not bill.</p>		
Adjourn	<p>Jack B made a motion to adjourn the meeting, seconded by Mike P, all in favor. Meeting adjourned at 11:10 am.</p>	Motion carries	
	Respectfully Submitted: Annette Koster		

Submittal: The minutes of the above stated meeting submitted for approval.

\_\_\_\_\_ Name \_\_\_\_\_ Date \_\_\_\_\_

Approval: Based on board consensus, the minutes of the above stated meeting Minutes hereby approved as presented or corrected.

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